

JEFFERSON TOWNSHIP
24725 Jefferson Center Street
Cassopolis, MI 49031

Board of Trustees Meeting Minutes
December 12, 2024

Call to Order: Supervisor Hass called the meeting to order at 6:30 p.m.

Roll Call: Brunner-present, Bundle-present, Gillam-present, Hass-present, Mendenhall-present.

Additional attendees: Brian VanderWerf, Dallas Austin, Steven Allen

Pledge to the flag: Recited

Correspondence: None

Public Comment: None

Approval of Agenda: Moved by Brunner, supported by Mendenhall, to approve the agenda. Motion approved.

Approval of Minutes: Moved by Gillam, supported by Mendenhall to approve the minutes of the November 14, 2024, BOT meeting with a correction to the published draft that the BOR meeting to be held December 12, 2024, at 5:00 pm not 5:30 pm. Motion approved.

Treasurer's Report: Moved by Brunner, supported by Hass to approve the treasurer's report as presented. Motion approved.

Payment of Bills: Moved by Mendenhall, supported by Gillam to approve the payment of bills as presented. Motion approved.

Old Business: None

New Business:

1. Consider approving the amendment to correct the color coding on the new zoning map to reflect the 2017 re-zoning of Parcel #14-030-001-002-02 & 14-030-001-002-95 for Stephenson Land Development from Ag to Commercial as recommended by the Township Planning & Zoning Commission and the Cass County Planning Commission. Moved by Brunner, supported by Mendenhall to approve the correction of the color coding on the re-zoned parcels. Roll Call Vote: Gillam-yes, Mendenhall-yes, Hass-yes, Bundle-yes, Brunner-yes.
2. Review and possible approval of demolition and clean-up of Hess Rd. property. Steven Allen had a court date to address blight. Court ordered property owner to address blight issues. Steven got a quote for clean-up and demo of house and barn in the amount of \$27,550.00. The township would have to get a lien placed on the property. Steven to post notice on the property and mail letter to property owner. Moved by Brunner, supported by Gillam to proceed. Motion approved.

Inspectors Reports:

1. **Zoning/Code Enforcement:** Steve Allen, code enforcement officer, submitted his monthly report.
2. **Building:** No report submitted.
3. **Plumbing/Mechanical:** No report submitted.
4. **Electrical:** No report submitted.

Emergency Services/Utilities Reports:

1. **Cass Ambulance:** Meeting set for January 23, 2025, at 6:30 pm. CCAA hired Attorney Chris Keefer to re-work draft contract.
2. **Central Cass Fire Department:** Meeting held November 25, 2024. 52 calls in the last two months. The board is considering purchasing a “new” truck to replace one that has needed significant repairs.
3. **Edwardsburg Fire Department:** The board is looking into the cost of a new truck. Next meeting scheduled for February 4th.
4. **CAUA:** Nothing to report

Township Board Reports:

1. **Planning & Zoning Commission:** Organizational meeting scheduled for January 15, 2025, at 7:00 pm.
2. **Zoning Board of Appeals:** No business
3. **Construction Board of Appeals:** No business.
4. **Board of Review:** Met today at 4:00 pm.

Public Comment: None

Next regular Board of Trustees meeting: January 9, 2025, at 6:30 pm

With no other business before the Board at 7:12 p.m. Moved by Brunner, supported by Mendenhall to adjourn. Motion approved. Meeting adjourned.

Respectfully submitted,



Jennifer Brunner, Clerk